



Morley Place Academy

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Head Teacher: Mr P. Rust

19th February 2018

Parents' Evening Spring 2018 **Tuesday 27th February / Wednesday 28th February**

Dear Parents & Carers,

As per our academy calendar, the Spring Term Parents' Evening will be taking place on **Tuesday, 27th February** from **3.00p.m** to **6.00p.m**. The focus of the evening will be your child's academic progress in English and Mathematics. For your convenience, we have additional times available on **Wednesday, 28th February** from **3.00p.m - 5.00p.m**.

Could you please return the slip attached, indicating your preferred time slots (2 choices if possible), by **Friday, 23rd February**. Appointment times will then be allocated and returned home with your child prior to the day. *Please note that appointments are for 5 minutes only.* Should you have any issues to discuss that require further time, please make an appointment to see the relevant teacher / leader on another occasion. *Those parents who are attending pupil review meetings with Mrs Fitzpatrick do not need to make an additional appointment.*

Our book fair from 'The Book People' arrives on **Monday, 26th February** and parents are invited to call in after school with children or during parents evening. Children will also have the opportunity to look at the books on offer with their class during the school day.

If you wish to send any money with them to purchase a book in school, please put it in a sealed envelope, with their name and class clearly marked on it. This can then be handed to their Class Teacher. There will be a range of exciting, age appropriate books with the majority priced between £3 and £7.

A further letter regarding arrangements on the day will be sent out with the appointment slips. ***Please note that there will be no after-school clubs on these nights.***

We hope that all parents are able to attend in support of their child's learning and look forward to seeing you. Thank you.

Yours sincerely,

Mr. P. Rust
Head Teacher





Parents' Evening Spring 2018

Tuesday 27th February / Wednesday 28th February

I / We* will **not** be attending Parents' Evening & will arrange an alternative time with the Class Teacher

I / We* will be attending Parents' Evening and would like an appointment within the following time slot(s)* **Please tick relevant box & delete as appropriate*

Tuesday 27th February**

3.00 - 3.30p.m 3.30 - 4.00p.m 4.00 - 4.30p.m 4.30 - 5.00p.m 5.00 - 5.30p.m
5.30 - 6.00p.m

Wednesday 28th February**

3.00 - 3.30p.m 3.30 - 4.00p.m 4.00 - 4.30p.m 4.30 - 5.00p.m

***Please circle preferred time(s)*

Name of Child: Class:

Signed: Parent/Carer Date:

Print Name: