



Safeguarding Academy Information



**Morley Place
Academy**

Safeguarding Appendix A

Trust Academies to Support the WCAT Safeguarding Policy

Academy: Morley Place
Head Teacher: Mr P Rust

Named Personnel with Designated Responsibility for Safeguarding and Child Protection

Academic Year	Designated Safeguarding Lead (DSL)	Deputy Designated Safeguarding Lead (DDSL)	Nominated Governor	Designated Lead for Child Protection
2016/17	Mr P Rust	Miss A Murray	Mrs A Moody	Mr P Rust
				Miss A Murray

Role	Name
Designated Senior Lead (DSL) for Safeguarding is:	Mr P Rust
and the person/s who deputise/s (Deputy DSL) in his/her absence is/are:	Miss A Murray / Mrs S Fitzpatrick
The designated person with responsibility for Child Protection is:	Mr P Rust / Miss A Murray
The nominated governor for Safeguarding is:	Mrs A Moody
The designated person with responsibility for Looked After Children (LAC) is:	Mrs S Fitzpatrick
The designated Lead for PREVENT is:	Mr P Rust / Miss A Murray

Policy Review dates

Review Date	Changes Made	By Whom	Date Shared with Staff
30/9/16	New WCAT Policy Adopted	Debbie Weld (WCAT)	4/10/16
15/12/16	Revised WCAT Policy Adopted	Debbie Weld (WCAT)	3/1/17

Dates of Staff Training and details of course title and training provider

Whole School	Designated Safeguarding Lead	Deputy Designated Safeguarding Lead
Basic Child Protection Awareness Alison Moody (WCAT) 4/10/16	Mr P Rust – Level 3 Safeguarding / Responsibilities of the DSL - DSCB 05/5/15 & 07/05/15	Miss A Murray – Level 3 Safeguarding / Responsibilities of the DSL - DSCB 16/6/14 & 18/06/14
An Awareness of Child Abuse & Neglect - Kirklees LA (online) 30/9/16	Safer Recruitment Training - Andrew Hall (Safeguarding in Schools) 30/9/16	Mrs S Fitzpatrick – Level 3 Safeguarding / Responsibilities of the DSL - Doncaster LA 16/6/14 & 18/06/14
Channel Training - Metropolitan Police (online) 30/9/16		

Since 01 January 2010 it has been mandatory that any appointments of maintained school staff are made by a recruitment panel that includes at least one person who has been trained in Safer Recruitment. Ofsted will request evidence as part of their inspections that each recruitment panel meets this requirement.

Mr P Rust (Head Teacher) and
Mrs A Moody (Academy Governor) and
Mr R Allsopp (RDE / Chair of IEC)
 have undertaken training in Safer Recruitment training

The DSL ensures that there is always cover for this role including arrangements during academy holidays as follows:

One or more of our 3 DSLs is always available at the academy during term-time, with the HT always contactable via mobile if off site. During holidays, a minimum of one or more DSLs will always be available to contact via phone.

Disclosures or information may be received from pupils, parents or other members of the public. The Academy recognises that those who disclose such information may do so with difficulty, having chosen carefully to whom they will speak. Accordingly all staff will handle disclosures with sensitivity.

Pupils, parents or a member of the public may speak to/contact any member of staff at our academy. Disclosures/information will be recorded & passed to the DSLs or the person[s] be redirected accordingly to a DSL.

Allegations regarding person(s) working in or on behalf of academy provision (including volunteers)

Detailed and accurate records will be made to include decisions, actions taken, and reasons for these. Records of all incidents and concerns about staff will be kept in order that historical patterns can be detected. All records will be retained securely on CPOMS

Whilst we acknowledge such allegations, (as all others), may be false, malicious or displaced, we also acknowledge they may be founded. It is, therefore, essential that all allegations are investigated properly and in line with agreed procedures.

Contacts

All DSLs may be contacted via the main academy number: **01709 863400**

Advice and Support

PREVENT Team

Area Prevention Managers : **01302**

Advice and Referral

Children's Social Care: **01302 734100 / 796000**

Emergency Duty Team (Golden Number): **01302 734110**

Police: **101** (Ask for the Serious Crime Team in your area) or if an emergency **999**

Local PCSO: **01302 385238 EXT:745238**

Safeguarding Unit

Safeguarding / Designated Officers for Managing Allegations (LADOs): **Jim Foy - 01302 737332**

Customer Service Contact numbers for referral to Children's Social Care: **01302 737636 / 737033**

Curriculum Support for Safeguarding

The Academy is committed to ensuring there are opportunities in the academy curriculum, for example through the Personal, Social, Health Education (PSHE) curriculum and by providing an age-related, comprehensive curriculum, for pupils to be taught about aspects of safeguarding in order to develop the knowledge and skills they need to recognise and stay safe from abuse, including on-line safety

Parents /carers are invited to view any resources and discuss any concerns they have over any curriculum content within our PSHE curriculum provision. Arrangements can be made by contacting Miss N Bell PSHE leader in the first instance.

Methods of Support for Pupils and Parents

The following information is made available to pupils: Names & pictures of our DSLs, with instructions of what to do if worried or upset, are included in individual planners, website and posters in every class and shared areas via posters around school - NSPCC Childline is advertised

The Academy's arrangements for consulting with and listening to pupils are: A Listening/Worry Box located in the main school hall. Pupils are consulted via school council meetings / PSHE lessons in classes / assemblies

We make pupils aware of these arrangements by: Regular safeguarding assemblies, posters around school and details listed in individual planners / on website

Partnership with Parents

The Academy shares a purpose with parents to keep children safe from harm and to have their welfare promoted. We provide safeguarding information to parents and details of how they can report concerns if they are worried a child is at risk of harm via regular letters home, details in their child's planner, on academy website and posters around school. There is also a link to the 'parentzone' website on our safeguarding page

We encourage parents to discuss any concerns they may have with our Teachers, Head Teacher or DSLs as appropriate. The Child Protection Policy is available publicly at the main reception and also via the academy website. We make parents aware of our policy by informing them in newsletters and directing them to our website

Partnerships with other Agencies

The Academy recognises that it is essential to establish positive and effective working relationships with other agencies in order to promote a safe and supportive environment. These include the Prevention Service, Children and Families Service (Social Care), Police, Health, District Council, NSPCC ChildLine Schools' Service, National Youth Advocacy Service, Children's Centres etc.

Pupil Information

In order to keep children safe and provide appropriate care for them the Academy requires accurate and up to date information regarding names, contact details of those with parental responsibility, emergency contact details, persons authorised to collect child from school, any relevant court orders, care orders etc, CP Plan, contact details of agencies involved with family, GP details etc.

The Academy will collate, store and agree access to this information in line with safeguarding requirements and data protection regulation. Records are maintained via SIMs, linked to our secure Child Protection Online Management System (CPOMS). Pupil records are updated annually each September and as changes take place throughout the year. Relevant legal documentation is scanned and uploaded to CPOMS with paper copies kept in confidential pupil files