



# Morley Place Academy

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Head Teacher: Mr P. Rust

18<sup>th</sup> October 2017



## **Y6 Residential Visit** **PGL Newby Wiske Hall - July 2018**

Dear Parents & Carers,

We are pleased to confirm that a place has been booked for your child / children to attend our Y6 PGL residential trip from **29<sup>th</sup> June to 1<sup>st</sup> July 2018**.

The total balance can now be confirmed as **£155** per child please. We understand that this is a large sum of money to pay in one go and would like to make this easier by giving the option to pay in instalments.

All we are asking for initially, is a **£40** deposit (if not already paid) by next **Monday, 23<sup>rd</sup> October 2017** please. A further **£60** will then be required by **Friday, 12<sup>th</sup> January 2018**, with a final **£55** to complete full payment by no later than **Friday, 27<sup>th</sup> April 2018** please.

We are also able to accept instalments on a weekly or monthly basis at a manageable amount. A payment card is attached, with your details already filled in. Please return this direct to the school office with your next payment for it to be updated. Alternatively, it is quite alright if you wish to pay the amount in full.

Please get in touch with either myself or our Office Manager Mrs Powell, should you have any queries or concerns regarding payments.

Our thanks for your support,

Yours sincerely,

Mr P. Rust  
Head Teacher

